

AMENDMENT TO
CITY OF FLINT'S
Approved CDBG R Plan



Community Development Block Grant – Recovery
(CDBG – R)

CITY OF FLINT, MICHIGAN

Mayor Dayne Walling

Department of Community and
Economic Development

May 10, 2010

CDBG-R SUBMISSION TEMPLATE
& CHECKLIST

The American Recovery and Reinvestment Act of 2009 ("Recovery Act") was signed into law by President Obama on February 17, 2009. The Recovery Act awards \$1 billion in CDBG Recovery (CDBG-R) funds to be distributed to cities, counties, insular areas and states, of which \$10 million has been reserved by HUD for its administrative costs and \$10 million of which will be awarded to Indian tribes. Recipients of the remaining \$980 million of CDBG-R funds will be the approximately 1,200 jurisdictions that received CDBG funding in Fiscal Year 2008. This template sets forth the suggested format for grantees receiving funds from CDBG-R. A complete submission contains the information requested below, including:

- (1) The CDBG-R Substantial Amendment (template attached below)
- (2) Spreadsheet for Reporting Proposed CDBG-R Activities (see <http://www.hud.gov/recovery>)
- (3) Signed and Dated Certifications (see <http://www.hud.gov/recovery>)
- (4) Signed and Dated **SF-424**.

Grantees should also attach a completed CDBG-R Substantial Amendment Checklist to ensure completeness and efficiency of review (attached below).

THE CDBG-R SUBSTANTIAL AMENDMENT

Jurisdiction(s): <u>City of Flint, Michigan</u>	CDBG-R Contact Person: Suzanne Wilcox
Lead Agency: Department of Community and Economic Development	Address: City of Flint, Department of Community and Economic Development, 1101 S. Saginaw St., Flint, MI 48502
Jurisdiction Web Address: www.cityofflint.com	Telephone: (810) 766-7436, x 3011
<i>URL where CDBG-R Substantial Amendment materials are posted:</i> http://www.cityofflint.com/CommunityNeighborhood/MajorGrants/dced.asp	Fax: (810) 766-7351
	Email: swilcox@cityofflint.com

ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD’s recovery website at <http://www.hud.gov/recovery>.

See attached spreadsheet on following page.

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)
- (2) Activity Narrative:
In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee’s CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee’s narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:
 - Preserving and creating jobs and promoting economic recovery;
 - Assisting those most impacted by the recession;
 - Providing investment needed to increase economic efficiency;
 - Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
 - Minimizing or avoiding reductions in essential services; or
 - Fostering energy independence.
- (3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).
- (4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)
- (5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

1. CDBG R Administration – Department of Community and Economic Development

Activity Narrative: Funds for the operation, and administration of the Community Development Block Grant Recovery (CDBG R) Program.

Jobs Created: Funding from this program may allow the City to hire one additional part-time person to assist in the oversight and management of this program.

Additional Activity Information: Not applicable.

2. City of Flint Transportation – Sidewalk Repairs

Activity Narrative: The American Recovery and Reinvestment Act (ARRA) of 2009, requires that CDBG-R funds be allocated to projects that can be under contract within 120-days of HUD’s signing of the Agreement with the City. HUD is placing particular emphasis on programs that support job creation, retention and economic stimulus activities in the community. In an effort to meet this request, the City has identified sidewalk repairs as a capital project that can be completed and funding expended in an expeditious manner.

Jobs Created: Approximately three laborer positions will be created.

Additional Activity Information: Implementing a sidewalk repair program will enhance safety and mobility for all alternative travel modes in the selected low- and moderate income areas in the City.

Responsible Organization: City of Flint Department of Infrastructure and Development, Transportation Department, 1101 S. Saginaw St., Flint MI 48502. Director, Tom McCabe, (810) 766-7165, x2601.

3. City of Flint Department of Infrastructure and Development Building Services Division – Code Enforcement for Neighborhood Revitalization

Activity Narrative: Expansion of the City’s Comprehensive Code Enforcement Program to increase the number of code enforcement officers. 5200 inspections will be conducted. This activity helps rid the City of blight and help to ensure conditions exist that support the general health and safety of the public. These are associated with over 17,000 outstanding complaints submitted to the building department and over 22,000 rental properties in need of rental code inspections. Property owners are charged a fee for the inspection and in some cases fined for non-compliance. Program will become self-sustaining through revenue generated from inspection fees and building permits.

Jobs Created: One Neighborhood Enforcement Officer and one clerical staff person will be hired. The program will also increase work for local building trade businesses, including construction contractors, suppliers, spec writers, etc.

Additional Activity Information: The Department of Energy estimates the adoption and implementation of energy conservation compliance building codes will save consumers in the United States over \$20,000,000 annually by 2030. The City of Flint implemented new energy conservation building codes in October of 2008. These codes have been designed for smarter and more efficient commercial and residential construction, rehabilitation, and deconstruction. Code Enforcement officers ensure compliance to these codes which promote a safer environment for citizens, sustainable sites, water and energy efficiency, and better use of material and resources.

Responsible Organization: City of Flint Department of Infrastructure and Development, Building Services Division, 1101 S. Saginaw St., Flint MI 48502. Director, Tom McCabe, (810) 766-7165, x2601

4. City of Flint Transportation Department – Street Resurfacing

Activity Narrative: The City will use CDBG R funds for a Street Resurfacing Program in low- and moderate income areas in the city of Flint. These funds will assist in resurfacing approximately 1 mile of local streets. This activity was given priority for CDBG-R so that the City may expend the funds quickly in accordance with the requirement that projects be funded and “initiated no later than 120 days after the date of the enactment of this Act”.

The Street Resurfacing Program will provide an immediate economic benefit to approximately three laborers otherwise unemployed. In addition, street resurfacing requires contracting with companies that provide concrete and finishers, asphalt and trucking. Funding this program also offers an economic benefit to these private companies.

Jobs Created: Three laborer positions will be created for this project.

Additional Activity Information: This project will enable the City to make infrastructure improvements in income- qualified CDBG areas that would not otherwise be undertaken. Using stimulus funds to resurface streets will improve safety, improve traffic flow, decrease air pollution, energy use, and carbon emissions. Streets projects are quick to start and labor intensive. It makes sense to maintain a good preventative maintenance program so as not to incur the costly reconstruction repair work. The City utilizes new innovations in construction techniques, materials, and alternative materials such as rubber asphalt material for paving (reclaimed rubber from tires) to reduce cost and increase longevity.

Responsible Organization: City of Flint Department of Infrastructure and Development, Transportation Department, 1101 S. Saginaw St., Flint MI 48502. Director, Tom McCabe, (810) 766-7165, x2601

5. Oak Business Center Business Incubator – Repairs and Energy Efficiency Improvements

Activity Narrative: The Oak Business Center will use funds to make energy conservation upgrades to the facility as follows; Replace exterior window panels with thermal insulated windows to improve building energy efficiency; update all 4 foot florescent lighting in industrial and office areas by installing electronic ballast and T-8 bulbs; install automatic lighting controls in hallways and bathrooms that automatically shut off lights when no one is present; install low water consumption

toilets with auto flush valves; replace overhead heaters located in the industrial areas with energy efficient furnaces.

Jobs Created: The reduction in utility costs due to the energy conservation upgrades will allow for funds to be freed up to renovate additional units to make available for new businesses.

Additional Activity Information: - The Oak Business Center is an incubator facility owned and operated by the city's Economic Development Corporation. The facility has available approximately 33,000 square feet of net leaseable industrial and commercial space. The space is made available to start-up businesses for reasonable rates and provides access to the conference room, and copier and fax services. The building, which is approximately 50 years old, was formerly used as an auto dealership. Renovations to the building will maximize the energy efficiency of the structure, making it more cost effective to operate, and allowing the City to pass those cost savings on to startup businesses.

Responsible Organization: City of Flint Department of Infrastructure and Development, Department of Community and Economic Development, 1101 S. Saginaw St., Flint, MI 48502, Wendy Johnson, Director, (810) 766-7436, x3011.

C. PUBLIC COMMENT

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

Note: A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

Response:

- The City of Flint posted its substantial amendment on the City's website on December 21, 2009. Further clarification was posted on the City's website on May 10, 2010.

No comments were received as a result of the posting on the web, the clarification posted on the web, or the City Council meetings in which approval was granted.

**CDBG-R Substantial Amendment
Grantee Checklist**

For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.

Contents of a CDBG-R Action Plan Substantial Amendment

<p>Jurisdiction(s): <u>City of Flint, Michigan</u></p> <p>Lead Agency: Department of Community and Economic Development</p> <p>Jurisdiction Web Address: www.cityofflint.com</p> <p><i>URL where CDBG-R Substantial Amendment materials are posted:</i> http://www.cityofflint.com/CommunityNeighborhood/MajorGrants/dced.asp</p>	<p>CDBG-R Contact Person: Suzanne Wilcox</p> <p>Address: City of Flint, Department of Community and Economic Development, 1101 S. Saginaw St., Flint, MI 48502</p> <p>Telephone: (810) 766-7436, x 3011 Fax: (810) 766-7351 Email: swilcox@cityofflint.com</p>
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The elements in the substantial amendment required for the CDBG recovery funds are:

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes No Verification found on page **4**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes No Date Spreadsheet was emailed: May 11, 2010

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,
Yes No Verification found on page(s) **4**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),
Yes No Verification found on page(s) **4**

- the CDBG national objective citation,
Yes No Verification found on page(s) **4**

B. CDBG-R INFORMATION BY ACTIVITY

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,
Yes No Verification found on page(s) **5, 6, 7, 8**
- projected number of jobs created for each activity,
Yes No Verification found on page(s) **5, 6, 7, 8**
- whether an activity will promote energy efficiency and conservation,
Yes No Verification found on page(s) **5, 6, 7, 8**
- the name, location, and contact information for the entity that will carry out the activity,
Yes No Verification found on page(s) **5, 6, 7, 8**
- evidence that no more than 10% of the grant amount will be spent on administration and planning,
Yes No Verification found on page (s) **4**
- evidence that no more than 15% of the grant amount will be spent on public services,
Yes No Verification found on page (s) **4**
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,
Yes No Verification found on page (s) **4**

C. PUBLIC COMMENT PERIOD

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes No . Verification found on page(s) **10**

Is there a summary of citizen comments included in the final amendment? N/A

Yes No Verification found on page(s) **10**

D. CERTIFICATIONS

The following certifications are complete and accurate:

- | | | |
|---|---|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- | | | |
|--|---|-----------------------------|
| (3) Drug-free Workplace | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (9) Following a plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (13) Lead-based paint procedures | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with laws | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (15) Compliance with ARRA | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (16) Project selection | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (17) Timeliness of infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (18) Buy American provision | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (19) Appropriate use of funds for infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (20) 70% of CDBG-R for LMI | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Optional Certification

- | | | |
|------------------|------------------------------|--|
| (21) Urgent Need | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
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D. STATE CERTIFICATIONS

The following certifications are complete and accurate:

- | | | |
|--|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of State | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Consultation with Local Governments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Compliance with laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with ARRA | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Project selection | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Timeliness of infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Buy American provision | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) 70% of CDBG-R for LMI | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Optional Certification

- | | | |
|------------------|------------------------------|-----------------------------|
| (20) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|------------------|------------------------------|-----------------------------|